



Oglala Lakota College Head Start/Early Head Start Program
POLICY AND PROCEDURES



WEATHER EMERGENCY POLICY

The OLC HS/EHS Program Center staff will reduce the health and safety risk associated with adverse weather conditions to the children and staff.

PROCEDURE

- a. The HS/EHS Director and/or Center Supervisors will make the determination if OLC HS/EHS Program Centers classes will be canceled for a given day due to weather conditions. Closures will be announced on KILI at 90.1 FM, and a School Reach message will be sent out, that school is postponed or cancelled for the day.
- b. If adverse weather conditions develop during the day that cause early closure of the Center or prevent the bus from transporting the children, Staff will implement Emergency Contact Procedures, to have the children picked up. If adverse weather delay normal bus runs, Staff will attempt notification of parent/guardian of the delay, the reason for the delay and how much of a delay is expected.

DOCUMENTATION

Emergency Contact General Contact Log

Child Transportation Report Classroom Sign in / out sheet

REGULATORY REFERENCE(S):

Head Start Performance Standards
Environmental Health Standards

1304.22(a)(3)
2-101.1 – 2-101.4