



Oglala Lakota College  
Head Start/Early Head Start  
POLICIES AND PROCEDURES



**ACTIVE SUPERVISION POLICY**

**POLICY**

To ensure the safety of the children, all OLC Wounspe Oaye Tokahe staff will practice active supervision in all areas of the facility at all times, which includes: the playground, bus, program sponsored activities, and field trips.

**PROCEDURES**

Staff will:

- 1) Assure no child is left unattended
- 2) Be aware of and scan for potential safety hazards
- 3) Stand in strategic position to scan play activities or circulate around the area
- 4) Utilize the check-in/check-out form when leaving the classroom
- 5) Teach children the appropriate and safe use of each piece of equipment
- 6) Follow accepted health and safety Active Supervision procedures
- 7) Refer to the OLC Code of Conduct.

**REGULATORY REFERENCES**

Head Start Performance Standards 1304.22

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